

Francis Tuttle Technology Center – Oklahoma City Community College
Respiratory Care Program

Advisory Committee Meeting
April 18, 2007
Francis Tuttle – Rockwell Campus

Minutes

- I. The meeting was called to order by Bill Hopkins, Chairperson and introductions were made. Advisory Committee members present: Debi Atchley, Melody Beard, Shauna Cilberg, Betty Fisher, Andrew Hammontree, Molly Henderson, Jim Hinton, Kitty Kosechata, Don Lanquist, Susan Mann, Jacki McAffrey, Clyde Moss, Vickie Nation, Doug Odor, Jim Porterfield, Pat Vaughn, and Alisa Barnett (representing Jan Selby).

- II. Shauna Cilberg gave an update on the prospective May graduates. The 2006 graduating class had 27 out of 27 students take and pass their entry level CRT exam. Fourteen of these students have received their RRT credential. The 2007 graduating class is currently in the process of taking mock examinations. Each student is required to take and pass a CRT, Written Registry, and Clinical Simulation Exam. Those who do not successfully complete all three are required to take an individual class called RC Transition over the summer semester. To date, 10 of the 21 total students have already completed this requirement. More testing will be held on April 27th. At this time, there are 33 students expected to enter the second year in Fall of 2007.

- III. Debi Atchley gave a program update on the online second year class pilot. There are currently 6 students in class. An additional 3 persons have acquired applications for the program. The pilot program has a capacity of 10 students. Criteria for acceptance of currently enrolled full-time second year students is being developed in order to open any remaining slots to them in Fall of 2007. The Advisory Committee was encouraged to ask any of their employees who show interest to contact Debi or Lezli Heyland as soon as possible to have the best chance of being accepted. Debi reviewed the format of the online program. The students must come to campus at least once every 2 weeks in order to complete laboratory assignments and tests. Many students choose to visit the campus more frequently to study and progress in a more leisurely manner. The RC Faculty is currently evaluating the Clinical Experiential Assessment tools that have been provided in order to develop an individual plan for each

student to complete their clinical objectives. Clyde Moss thanked the clinical supervisory staff for taking the time to accurately complete these extensive forms. Debi gave a brief review of the process of streaming classroom lectures for availability for online students. Pat Vaughn added that currently enrolled students also used the streaming lectures for review or in case of classroom absence.

- IV. Clyde Moss reviewed the current Curriculum Plan and asked for any input or questions. The Advisory Committee stated that people skills and working relationships were still an area of concern for them. A discussion was held about the methodology of teaching critical thinking skills and the importance of them to the success of the practitioner. Clyde encouraged the Advisory Committee to contact the RC Faculty at any time with questions or suggestions for our curriculum. Molly Henderson stated that OCCC has a 5 semester plan to assist RC students in completing their required general education courses either at OCCC or here on the Rockwell campus. She added that enrollment for Fall 2007 has begun.

- V. Debi Atchley asked each Advisory Committee member to complete the Resource Assessment Survey required for the RC program accreditation and provided an envelope to place them in. She offered a tour of the existing library and laboratory areas as well as the new library area and the second year classroom media equipment.

- VI. The meeting was adjourned to begin a light supper and tour of the facilities.

Recorder, Debi Atchley